



## PITTSBURGH FEDERAL EXECUTIVE BOARD

406 Federal Building  
1000 Liberty Avenue  
Pittsburgh, PA 15222

412-395-6220  
FAX 412-395-6221

### Asian American Heritage Committee

[www.pittsburgh.feb.gov](http://www.pittsburgh.feb.gov)

January 8, 2003

Dear Principal:

Each year the President of the United States of America proclaims the month of May as Asian American Heritage Month. In honor of this celebration, the Asian American Heritage Committee of the Federal Executive Board of Pittsburgh, Pennsylvania, sponsors an "Outstanding Asian American Student" Award.

Outstanding Asian American students are selected from different ethnic groups represented by our Committee to receive an award to recognize their academic, extra-curricular and community service achievements at the annual Outstanding Asian American Student Award Banquet held in May in Pittsburgh.

We ask that you solicit Asian American Students from your school district to apply for this award. All Asian American students in the 11<sup>th</sup> and 12<sup>th</sup> grades are eligible. **Please make copies of the attached Instruction Sheet and Nomination Form and give to the Asian American Students.** They are to complete the attached Nomination Form and return to the appropriate organization on the Nomination Form. **PLEASE NOTE THAT THIS YEAR WE HAVE ENHANCED THE MINIMUM CRITERIA AND QUALIFICATIONS NECESSARY FOR A STUDENT TO BE PLACED UNDER CONSIDERATION.**

We also hope that you can include Asian American Heritage Month in your school curriculum for the month of May 2003. More information will be sent to you late in the year concerning the other events taking place to celebrate Asian American Heritage Month. We have enclosed a flier from the Heinz History Center detailing some of the events that will be taking place, including Act 48 Credits for teachers, and would appreciate it if your school would consider providing some type of extra credit for students attending this event. Your cooperation is greatly appreciated.

If you have any questions, or need additional information, please feel free to contact me at (412) 395-4556.

Sincerely,

David C. Seery, Chairman  
Asian American Heritage Committee

Enclosures

China - Japan - Vietnam - S. Korea - Philippines - Thailand - India  
Malaysia - Singapore - Indonesia - Cambodia - Pakistan - Bangladesh - Fiji - Laos  
N. Korea - Brunei - Nepal - Bhutan - Myanmar - Palau - Yap - Sri Lanka  
Truk - Ponape - Marshall Islands - Tonga - Tahiti - Wake Island  
American Samoa - Hawaiian Islands - Oceania - USA

# **OUTSTANDING**

## **ASIAN AMERICAN STUDENT AWARD**

The Asian American Heritage Committee of the Pittsburgh Federal Executive Board will present awards to Outstanding Asian American Students at their annual luncheon to be held in May 2, 2003.

Criteria for selection will be based on scholastic achievement, extra curricular activities and community services. Students in the 11<sup>th</sup> or 12<sup>th</sup> grades will be eligible.

The applications, due by **FEBRUARY 14, 2003**, must be submitted to the Asian Organizations. Each ethnic group may select up to three finalists, and the Pittsburgh Federal Executive Board Asian American Committee may choose one highest honor and two honor awardees from each group. Each student is judged based on his/her own achievements. There is no comparison among other students from other organizations.

Please note that there are minimum criteria and qualifications that must be met in order to be placed under consideration. All information must be submitted or the application cannot be accepted.

## OUTSTANDING ASIAN AMERICAN STUDENT AWARD

### PLEASE SUBMIT THE FOLLOWING WITH YOUR APPLICATION FORM:

(incomplete applications will not be accepted)

Copies of your test scores: SAT, ACT or PSAT. A minimum SAT score of 1010 or ACT score of 22 is necessary for consideration. In order to qualify for the Highest Honor, the student must have a minimum SAT score of 1240 or ACT score of 28.

A copy of your official school transcript issued at the end of the last school year. A minimum QPA of 3.0 is necessary for consideration. In order to qualify for the Highest Honor, the student must have a minimum QPA of 3.5.

A copy of your most recent official school transcript. A minimum QPA of 3.0 is necessary for consideration. In order to qualify for the Highest Honor, the student must have a minimum QPA of 3.5.

**TWO LETTERS OF REFERENCE** - at least one letter from a teacher or school official. The other letter may be from any other source (no relatives or classmates). The person submitting the reference must include the following items:

- An explanation of the reference's relationship with the student
- How long the reference has known the student
- A description of the reference's position
- A description of the reference's first hand knowledge about the student

**LIST YOUR SCHOLASTIC ACHIEVEMENTS** - such as: class rank (if applicable), SAT or ACT scores, QPA, and scholastic awards or recognition. Indicate your membership in the National Honor Society, Scholars Program or any Advanced Studies Program.

**LIST YOUR EXTRA CURRICULAR ACTIVITIES** - such as: student government positions, membership in school clubs, sports teams or community organizations. Students will be evaluated on number of activities, variety of activities, offices held in the activities and accomplishments within the activities

**LIST YOUR COMMUNITY ACTIVITIES** - such as: volunteer work, community activities, etc. A minimum of 50 hours of service since the age of 14 years old must be completed. Please include dates when services were performed, total number of hours and a contact person within the organization who can verify your community service involvement. (All community services must have been performed or are currently being done.)

IN YOUR OWN WORDS, HANDWRITE a brief essay in AT LEAST 100 WORDS BUT NO MORE THAN 150 WORDS ON:

**What Asian American, that you know, has had an influence in your life.**

NOTE: A handwritten essay is preferred, but a typed essay is acceptable. The essay must **NOT** be less than 100 words or exceed 150 words. Your essay will be judged not only based on content but also on grammatical, literal and visual presentation. You must indicate the total number of words at the end of the essay.

**ATTACH A PHOTOGRAPH OF YOURSELF** - such as your school picture (only ONE photo is necessary and should be wallet size - it will be returned to you)

**RETURN YOUR COMPLETED APPLICATION PACKET TO YOUR RESPECTIVE ETHNIC GROUP.** (see attached for addresses) NOTE: If you are a member of more than one Asian group, then choose only ONE group for consideration.

## PITTSBURGH FEDERAL EXECUTIVE BOARD

### OUTSTANDING ASIAN AMERICAN STUDENT AWARD

The Asian American Heritage Committee of the Pittsburgh Federal Executive Board will present awards to Outstanding Asian American Students at the annual luncheon to be held May 2, 2003.

Criteria for selection will be based on scholastic achievement, extra curricular activities and community services. Students in the 11<sup>th</sup> or 12<sup>th</sup> grades who reside and attend school in the counties of Allegheny, Beaver, Westmoreland, Washington and Butler will be eligible.

Each ethnic group and the Pittsburgh Federal Executive Board will select up to three finalists. The Asian American Heritage Committee will choose one highest honor and two honor awardees from each group.

The attached nomination form must be submitted by **FEBRUARY 14, 2003** to the appropriate Asian Organization or to the Federal Executive Board. Please see the addresses listed below.

**CHINESE** Nora Chang  
Chinese Representative  
4050 Gun Club Road  
Murrysville, PA 15668

**KOREAN** Dr. Sean H. and Jaime Choi  
Korean Association  
1705 Fawcett Avenue  
McKeesport, PA 15135

**JAPANESE** Dr. Ryonosuke Shiono  
Japanese Representative  
940 N. Highland Avenue  
Pittsburgh, PA 15206

**FILIPINO** Roselle Tena-Trello  
Filipino Association  
28 Ashland Avenue  
Pittsburgh, PA 15228

**INDIA** India Representative  
% Donna Micuch  
601 Liberty Center  
1001 Liberty Avenue  
Pittsburgh, PA 15222

**THAILAND** Yawvaluck Kosoladolkitt  
Thailand Representative  
1817 Tyris Drive  
Pittsburgh, PA 15241

**BANGLADESH** Shenaz Choudhury, Ph.D.  
Bangladesh Association  
90 Chapel Ridge Place  
Pittsburgh, PA 15238

**VIETNAMESE** Mrs. Hanh Nguyen  
Vietnamese Representative  
38 Custer Lane  
Tarentum, PA 15084

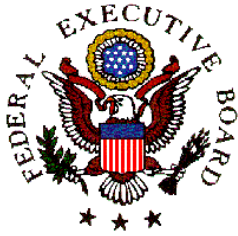
**INDONESIA** Mrs. Dewi Wong  
Indonesian Representative  
5366 Beeler Street  
Pittsburgh, PA 15217

**SINGAPORE** Reverend Jai Mahtani  
Singapore Representative  
216 Thornberry Drive  
Pittsburgh, PA 15235

**ALL OTHER ASIAN AMERICAN PACIFIC ISLANDERS** send to:  
Hawaiian Islands – Malaysia – Cambodia – Fiji – Laos – Pakistan -  
N. Korea – Brunei – Nepal – Bhutan – Myanmar – Palau – Yap -  
Sri Lanka – Truk – Panape – Marshall Islands - Tonga – Tahiti -  
Wake Island – American Samoa – Oceania

Pittsburgh Federal Executive Board  
ATTN: David C. Seery  
Asian American Heritage Committee  
Room 930 Moorhead Federal Bldg.  
1000 Liberty Avenue  
Pittsburgh, PA 15222

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## 2003 NOMINATION FORM

### OUTSTANDING ASIAN AMERICAN STUDENT

(Please **PRINT** all information)

ETHNIC GROUP REPRESENTED \_\_\_\_\_  
(NOTE: If you are a member of more than one Asian group, then choose only **ONE** group for consideration.)

STUDENT NAME \_\_\_\_\_

STUDENT ADDRESS \_\_\_\_\_  
(no P.O. box addresses) \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

FATHER \_\_\_\_\_

MOTHER \_\_\_\_\_

SCHOOL \_\_\_\_\_

GRADE \_\_\_\_\_

PRINCIPAL \_\_\_\_\_

SCHOOL ADDRESS \_\_\_\_\_  
\_\_\_\_\_

SCHOOL TELEPHONE NUMBER \_\_\_\_\_